



Merit and Terry Hardy Exemplary Service Awards Nomination Form

Award: Merit Exemplary Service

Deadline: November 30, 2021

In order for the nominee to be considered, both the Nomination Form and supporting Data Form (reverse side) must be completed by either the nominee or the group/individual making the nomination.

Please note who is completing this form: Nominee Individual

Candidate Nominate

Name		Title
Agency/Organization		
Address		
City/Town		Postal Code
Phone	Fax	Email

Group/Individual Nominating

Name		Title
Agency/Organization		
Address		
City/Town		Postal Code
Phone	Fax	Email

If a branch is nominating, please also list a contact person from the branch to whom we may correspond if necessary.

Nominations shall be submitted directly to:

Adam Lachhman – Awards Committee Chair
Adam.Lachhman@york.ca



Merit and Exemplary Service Awards Nomination Form

Please complete the requirements listed below limiting submittal to twenty (20) pages. Include at least one original color photograph (head shot) of the nominee with the submittal.

Candidate	Years of Active Involvement with OPWA
Title	
Agency/Organization	
Please indicate the category in which the candidate's agency/organization falls under: <input type="checkbox"/> Municipality <input type="checkbox"/> County/Special District <input type="checkbox"/> Federal <input type="checkbox"/> Private Sector	

Address the following areas in supporting documentation and adhere to the sequence below where possible:

- Employment Record:** Briefly list all employment positions, dates of each position and description of responsibilities. Begin with current employment and include consulting work.
- Job-Related Technical and Managerial Accomplishments:** Describe all major achievements and accomplishments. State specific role in each. Include innovations in technical and/or managerial fields.
- Initial and Lifelong Education:** Include college and universities attended, dates of attendance, majors, and degrees received. List attendance at professional institutes and on-the-job-training.
- Publications and Presentations:** List any published articles and/or papers delivered at professional meetings.
- Professional Involvement:** List organizations, activities, office held.
- Community Service:** List organizations, activities, offices held.
- Awards:** List educational, professional and civic awards. Include recognition for public service.

Electronic submittals are required. Letters of recommendation will be accepted providing each letter cites specific examples of professional involvement with the nominee. Letters will not be accepted after nomination deadline.